

**BANK OF AMERICA CENTER
“CRITERIA FOR CONTRACTOR CERTIFICATE OF INSURANCE”**

**PRIOR TO PERFORMING ANY WORK AT THE BANK OF AMERICA CENTER OR ALLEY THEATRE
CENTER GARAGE, VENDORS/CONTRACTORS MUST HAVE A CURRENT AND CORRECT
CERTIFICATE OF INSURANCE ON FILE WITH THE BUILDING MANAGEMENT OFFICE.**

PLEASE SEE THE INFORMATION BELOW FOR SPECIFIC REQUIREMENTS.

The certificate holder **must** read:

MMP Commercial Services, LLC
700 Louisiana Street, Suite 225
Houston, TX 77002

The additional Certificate Holders **must** read:

Houston PT BAC Office Limited Partnership, Moczulski and Moczulski Properties, Inc., M-M BAC, L.L.C. and MMP Commercial Services, LLC (exactly as indicated, including periods, commas, etc).

This statement/example meets our requirements for the description of operations section:

Houston PT BAC Office Limited Partnership, Moczulski and Moczulski Properties, Inc., M-M BAC, L.L.C. and MMP Commercial Services, LLC are included as additional Certificate Holders (except Workers Compensation).

The minimum required insurance limits are as follows **EXCEPT** where specified by contract**:

- | | | |
|----|---|-------------|
| 1) | Workers Compensation (in kind and amount prescribed by statute) | |
| 2) | Employers Liability | \$1,000,000 |
| 3) | Commercial General Liability | \$2,000,000 |
| 4) | Commercial Automobile Liability | \$1,000,000 |
| 5) | Umbrella Liability | \$5,000,000 |

Please have your insurance carrier fax or e-mail a copy of your Certificate to meet our requirements. Our fax number is 713-222-7621 and e-mail address is rritter@mmprop.com. An original should be mailed to the certificate holder at the address above.

****PLEASE NOTE: IF YOU HAVE A SIGNED CONTRACT WITH HOUSTON PT BAC
OFFICE LIMITED PARTNERSHIP, PLEASE COMPLY WITH THE INSURANCE
REQUIREMENTS SPECIFIED IN THE CONTRACT.**