

CERTIFICATES OF INSURANCE

All vendors/contractors must have a Certificate of Insurance on file with Building Management **before** execution of any work. This certificate must name the following entities as additional insured with coverage for workmen’s compensation, general liability and personal property damage:

Additional Insured’s to list on the Certificate of Insurance:

- Bourj, LTD
- Royal Management and Development, Inc.
- MRP Real Estate Services Group, LLC

The Certificate Holder should be addressed as follows: Bourj, LTD, c/o MRP Real Estate Services Group, 7617 Little River Turnpike, Suite 250, Annandale, VA 22003 **Attention:** Management Office.

Insurance requirements listed below are **minimum** requirements. You may be asked to meet different or additional requirements depending on the service being performed. If your contract requires you to provide insurance **beyond** what is listed below, then please follow the requirements listed in the contract and provide the insurance listed below **as well as** the additional insurance called for in your contract.

<u>Type of Coverage</u>	<u>Minimum Vendor Requirement</u>
Worker’s Compensation	Statutory Limits
Employer’s Liability	\$1,000,000 each accident \$500,000 disease - policy limit \$500,000 disease - per employee
Commercial General Liability	\$1,000,000 each occurrence \$2,000,000 general aggregate \$2,000,000 products/completed operations aggregate
Automobile Liability	\$1,000,000 each accident
Umbrella Liability	\$5,000,000
All Risk Property Insurance	Replacement Cost
Host Liquor Liability	Must be reflected on certificate if alcohol will be served at any event hosted in the building.
<input type="checkbox"/> Waiver of Subrogation	All Policies shall provide that the insurer unequivocally waives and right of subrogation against Owner, Bourj, Ltd., and Royal Management and Development, Inc., and MRP Real Estate Services Group. A Waiver of Subrogation must be stated in the description.
Primary Coverage	The insurance afforded by this policy for the additional insured(s) is primary insurance and any other insurance maintained by or available to the additional insured(s) is non-contributory.

Insurance provider needs to be licensed to do business in the Commonwealth of Virginia. Policy needs to include endorsement to provide Owner with at least 30 days written notice should the policy be canceled or reduced. Owner is: B o u r j , L t d , c/o MRP Real Estate Services Group, 7617 Little River Turnpike, Suite 250, Annandale, VA 22003. If there are any questions, please call the Management Office at (703) 916-9191.